

MyChart - Prescription Refill Request

To refill a prescription through MyChart, the following steps will show how to complete the request.

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MyChart

- 1) Log into MyChart.
- 2) From the home page, there are 2 options to get to the prescription refill request.

Option 1:

Click the "Refill your medications" button. Continue to Step 4.

The screenshot shows the 'You Might Want To...' section of the MyChart home page. It includes three notification cards: 'Read your messages. You have 35 new messages.', 'View your new statement from 01/07/2015 for account #1058.', and 'View your 2 accounts with a payment due.'. Below these is a 'Quick Links' section with six icons: 'View your test results', 'Refill your medications' (highlighted with a red box), 'Review your health summary', 'View your account summary', 'Send a message to your doctor's office', and 'Schedule an appointment'.

Option 2:

From the home page, click the "Messaging" tab and select "Request Rx Refill."

Rx Refill Form

- 3) Select the medication to be refilled from the "Request Rx Refill" form.
- 4) If the medication(s) is not available on the list, select "Other" and type in the medication name.
- 5) Enter any necessary information in the comments box and select "Continue."

The screenshot shows the 'Request Rx Refill' form. The title is 'Request Rx Refill'. Below the title is the instruction: 'Step 1 of 2: Choose prescriptions to refill. If the prescription you wish to refill is not on this list, select "Other." You can write the medication name, and any other necessary details, in the comments box.' The 'Prescription' section has a table with three rows:

Prescription
<input type="checkbox"/> ranitidine 300 MG tablet Commonly known as: ZANTAC Prescribed by Physician Family Medicine, MD on 9/13/2010.
<input type="checkbox"/> levothyroxine 25 MCG tablet Commonly known as: SYNTHROID, LEVOTHROID Prescribed by Physician Family Medicine, MD on 2/12/2007.
<input type="checkbox"/> atorvastatin 20 MG tablet Commonly known as: LIPITOR Prescribed by Physician Family Medicine, MD on 1/12/2009.

Below the table is an 'OTHER (specify below)' option with a text input field. At the bottom of the form are 'Continue >' and 'Cancel' buttons.

Pharmacy Information

- 6) Select the pharmacy to use from the dropdown menu.
- 7) Select the delivery method, pickup date and pickup time.
- 8) Click "Submit Request."
- 9) A confirmation page is displayed and the request is complete.